

HANDBOOK PLATFORM



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Introduction of Pronto



About PRONTO

This Erasmus+ project, **Project On-Time and On-Budget (PRONTO)** will focus on two specific questions:

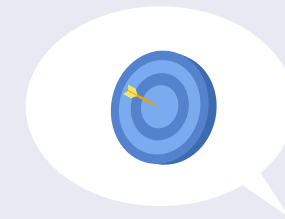
- ◇ how to support the VET sector to be better equipped to meet the demands of the digital era
- ◇ how to support enterprise and entrepreneurship to improve competitiveness and performance.

The project will result in the development and deployment of high quality, innovative work-based VET within the context of helping entrepreneurs to implement high impact, results-focused business improvement projects. The aim is to identify the lessons from this project which will be implemented in the context of VET teacher/trainers engaged in entrepreneurship training and to share these lessons with the wider VET sector and other stakeholders.



Objectives

- 1 To develop**
To develop a new VET tool (PRONTO) and learning portal designed to help entrepreneurs and managers to implement business performance improvements;
- 2 To train**
To train 14 VET teacher/trainers in the use and delivery of PRONTO, ultimately leading to a European network of Approved PRONTO trainers;
- 3 To inspire**
To inspire managers and entrepreneurs from SMEs in IT, UK, PT, NL EL and ES and other countries to use the PRONTO VET tool and learning portal
- 4 To raise**
To raise awareness of VET stakeholders responsible for increasing the competitiveness and performance of SMEs of the PRONTO VET tool and methodology



Our aim

To help entrepreneurs to implement high impact, resultsfocused business improvement project.

Meet the partners

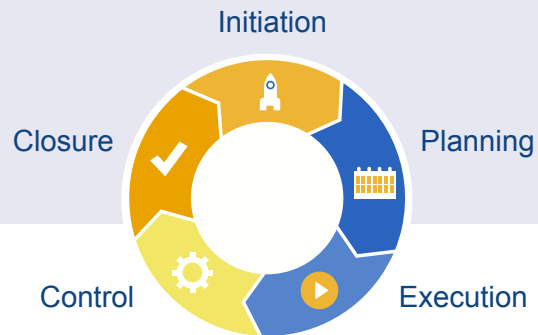


Learning
Hub
Friesland

Basics for use as a company

Most important functions

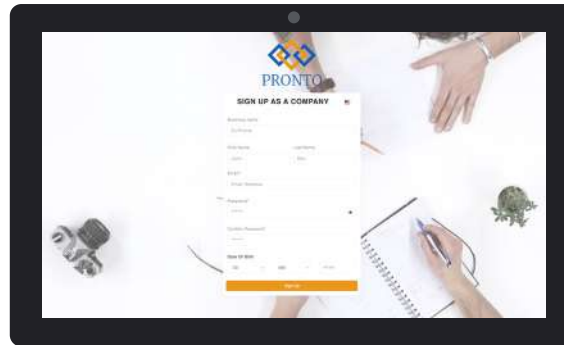
- ◆ Dashboard with insights such as costs, project statuses, task statuses and more.
- ◆ Create & manage your projects and add your team members to the projects.
- ◆ Control company costs.



Scan me for screencast with a step by step tutorial!



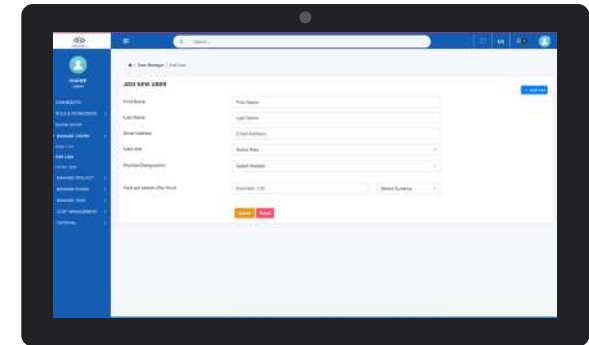
Register & login



Fill in your company details. When you click on Sign Up, check your inbox and verify your e-mail address. Login with your email and chosen password.

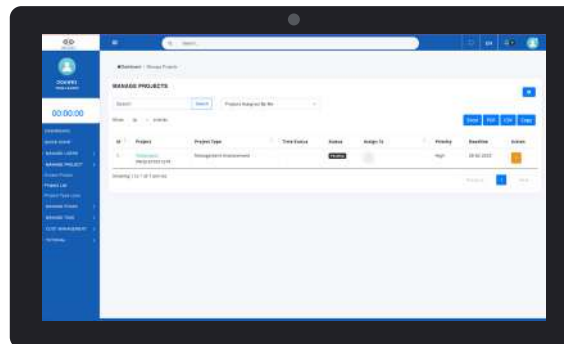


Add users to your company



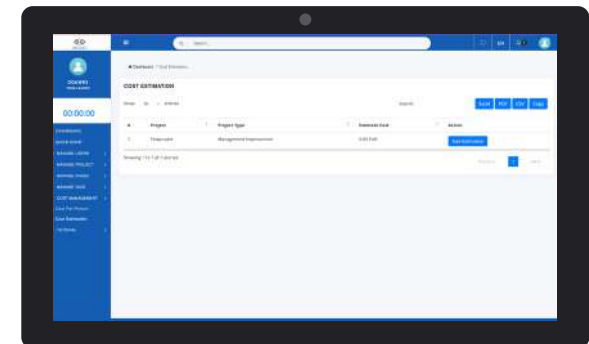
Click 'manage users' in the menu. Here you can add or invite users. You can give them different roles, positions and assign them in your projects.

Get insights in your project



Click 'manage project' in the menu, to see statistics of your project. Also add projects and add your team to it.

Cost management

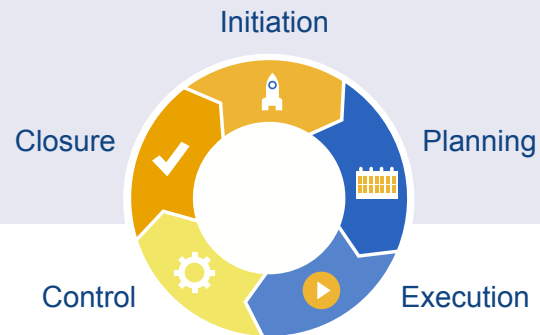


Add costs such as (hourly) rates to your projects, whole project costs and estimate project costs.

Basics for use as a leader

Most important functions

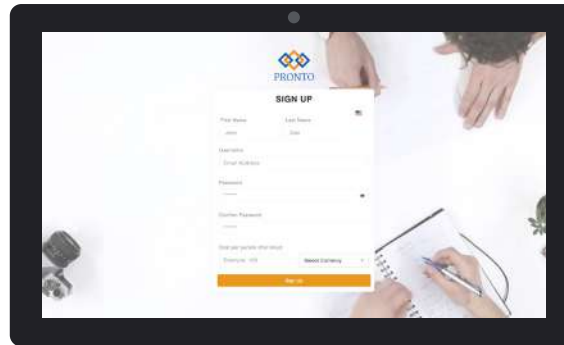
- ◆ Add, plan and deliver projects.
- ◆ Manage your team.
- ◆ Monitor tasks you assigned to your team.



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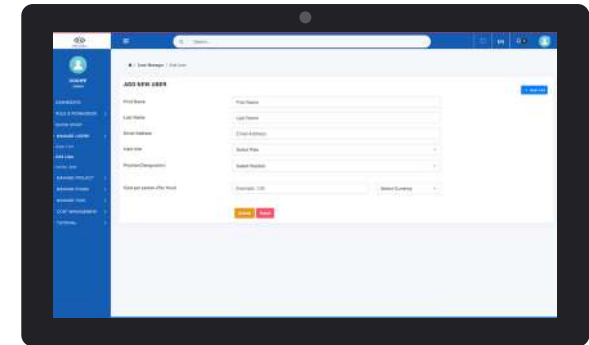


Register & login



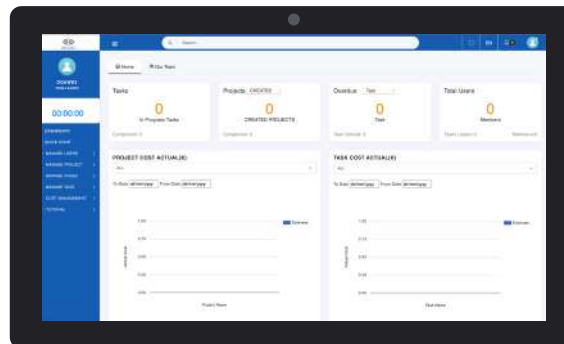
You can register when you are invited by a company. Check your mail, click the sign up link and log in with your chosen password. Don't forget to verify your e-mail.

Add users to your team



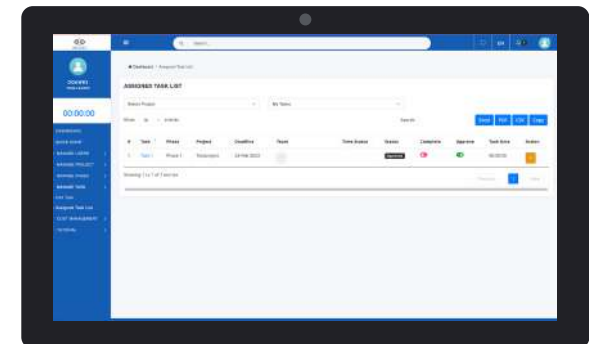
Click 'manage users' in the menu. Here you can add or invite users. You can give them different roles, positions and assign them in your projects.

Manage your projects



Click 'manage project' in the menu, to add or specify projects. Add start dates and deadlines, phases and priority.

Add tasks to your project



Add tasks to your project and assign them to team members.

